



LITTLE OAKS
MEITHRIN

Registration Form

Childs Full Name		Chosen password for collector	Date of Birth
Childs home address			
Home telephone number	Ethnicity	Religion	Language spoken at home
Parent / Guardian details			
Name		Name	
Relationship to Child		Relationship to Child	
Mobile number		Mobile number	
E-mail		E-mail	
Emergency contact	Name		Telephone no
Doctor's Health Visitor's name and phone no.			
Allergies/ Dietary restrictions			
Medical conditions or additional needs			
Are immunisations up to date?	If no, please give details		
Permission for photographs to be taken and uploaded to our closed Facebook page	Yes/No		

<u>Days and sessions</u>	9.15 - 11.15 £12	Lunc h club 11.45 - 12.30 £5	Break- fast Club 8.45 - 9.15 £2.50
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Contract

Parents / carers will ensure that all telephone numbers and contact details and information on the registration form are kept up to date at all times.

Parents / carers agree to book and pay for sessions in advance. Please ensure that a **minimum of 4 weeks** notice is given to change pre booked arrangements. It is not possible to swap days or refund monies due to non-attendance once a booking has been made. **If a child is collected late from the nursery, parents/carers will be invoiced for the extra staffing costs incurred.**

All children are expected to behave appropriately at the setting. Parents will be informed if their child's behaviour is inappropriate. In the event of an emergency, parent's / carer's consent to the seeking of any necessary emergency medical advice or treatment in the future during the running of the setting.

Unless stated in the allergies section on the form, I give permission for Little Oaks Meithrin staff to use anti-septic wipes and/or plasters should they be needed.

- Parents / carers will familiarise themselves with Little Oaks Meithrin policies which are available at each setting.
- Parents / carers agree that photographs of their child may be taken for display at the setting. If we would like to use photos for any other purpose, e.g. publicity, we will seek written permission from parents / carers.
- Parents /carers give permission for their child's clothes/ nappies to be changed by a fully DBS checked member of staff.
- Parents / carers give consent permission for a first aid qualified member of staff to administer emergency treatment if needed. If hospital treatment is required and a relative/carer is not present a senior member of staff will attend with the child.

Little Oaks Meithrin believe that every child is entitled to a safe and happy environment. All adults associated with Little Oaks Meithrin are committed to this statement. Anyone accessing the facilities offered by nursery will also accept these principles and should anyone have any concerns, we will seek the advice of professional agencies including the Social Care team if we feel it is in the interests of safeguarding your child. All information which we have been given relating to your child, will be held securely and confidentially.

I have read and understood the above terms and conditions of Little Oaks Meithrin contract.

Signature : _____ Date: _____

Manager's signature: _____